

Hamilton Co. Disaster Preparedness Group

Outline for Mission Statement, Organizational Structure, & Guidelines

Mission Statement:

To build, preserve, protect and maintain a quality of life that insures the ability to survive any type of disaster, of any duration, for family, friends, neighbors and the community at large.

Organizational Structure:

HCDP sees itself as a meeting place and a clearinghouse of information for smaller (more localized) disaster preparedness groups in Hamilton County, Indiana. HCDP does not direct, or “lead” any of it’s constituent groups or individuals but all members of HCDP agree to assist other members during a disaster. As HCDP grows it’s members will be funneled into more localized subgroups (e.g. Carmel, Westfield, Fishers, Noblesville, etc.). How these localized subgroups organize and govern themselves is up to the constituent members.

Each localized group is the “first responder” for localized disasters for all constituent members in that localized group. Other localized groups are “on standby” if the localized disaster is “too much” for the members of the localized group to manage.

Each localized group will have a communications director (CD) who is the point of contact for all the HCDP constituent groups.

One localized CD will serve as the central CD and one localized CD will serve as the assistant central CD for all of HCDP.

HCDP Committees:

1. Food Preparation, Storage, Cooking and Canning
2. Farming / Gardening
3. Hunting / Fishing
4. Guns / Ammunition / Self-Defense
5. Medical / First Aid / Fire Fighting
6. Transportation
7. Alternative Power
8. Shelter / Heat
9. Clothing /Sewing
10. Communication

Guidelines:

Meeting Guidelines:

1. The purpose of the meeting is disaster preparedness
2. Although constituent members are free to discuss any issue during “social time” the meeting proper will not be a time or place to discuss politics (e.g. collecting signatures for political candidates or soliciting donations for various causes)
3. Any discussion or mention of violent overthrow of the government will not be tolerated and any HCDP members or guests who bring up this topic will be asked to leave and not return.

Responsibilities of the communications director:

1. The central coordinator and the assistant coordinator must be “on call” 24/7/365 during their 6-month tenure. When a coordinator is going to be out of town or otherwise indisposed it is their responsibility to have someone fill in for them while they are gone.
2. Maintain a list of all contact information for all other localized groups
3. Maintain, in working order, the secondary communication device (CB, short wave or marine band radio, to be determined later)
4. Contact localized groups during a disaster to coordinate assistance for the affected group(s).